Subject: Trustees/Employees Meter Testing

I. Objective
   A. To set meter testing guidelines for Trustees and Employees who are Joe Wheeler EMC members.
   B. To maintain integrity of and impartiality toward trustees and employees in order to assure member and public confidence.
   C. To deter the tampering of Trustees' and Employees' meters by other parties.

II. Policy
   A. JWEMC will periodically test meters of employees and trustees.
   B. Meter testing will be random and the General Manager will decide dates and times.
   C. A lock type seal will be installed after the meters are tested.
   D. If the meter tests more than plus or minus 2%, an adjustment will be made to the trustees or employees account for a period up to 180 days.

III. Responsibility
   A. The Board of Trustees is responsible for a periodic review of this policy and shall approve all changes to the policy.
   B. The General Manager is responsible for the implementation of the policy.