

**JOE WHEELER ELECTRIC MEMBERSHIP CORPORATION  
OPERATIONAL POLICY**

**Policy No.206**

ADOPTED: FEB. 22, 1993

AMENDED: JANUARY 24, 2008

AMENDED AND BOARD APPROVED: OCTOBER 7, 2014

Subject: Distribution Line Extension to Residential Customers

I. Objective

To establish a uniform line extension policy for residential accounts

II. Policy

- A. The Cooperative will provide service extensions to permanent residential dwellings. In order to obtain the aid to construction credit, the customer must show some evidence of construction of a permanent residential dwelling. (See [Schedule of Fees](#))
- B. The Cooperative will consider non-permanent residential dwellings as temporary facilities. If the customer begins constructing a permanent residential dwelling within 18 months of service being provided to the non-permanent dwelling, the cooperative will refund the aid to construction credit for a permanent residence. (See [Schedule of Fees](#))
- C. A mobile home is defined as a movable residence not permanently supported by a poured footer or other permanent foundation having wheels and axles.
  - 1. If the customer owns the property, owns the mobile home, and on-site evidence demonstrates that the mobile home is substantially a permanent residence and the evidence shall include the following:
    - (a) installation of a Health Department approved septic tank and sewage disposal field, or connection to an approved city sewage disposal system, and
    - (b) removal of the mobile home's wheels and axles, and
    - (c) installation on a permanent foundation with underpinning, then the mobile home will be treated the same as a permanent residence.

2. Any additional aid-to-construction fees collected will be refunded when
  - (a) the mobile home is determined by Cooperative to be a permanent residence, or
  - (b) a house or other permanent load is built on the same site, or

Customer's right to a refund of any grant in aid-to-construction, or to the refund of a portion of said grant, ceases upon the discontinuance of said customer's electric service at site. The customer must present receipt of payment (aid-to-construction) for any future refund within 18 months of initial service.

3. It is the responsibility of the customer to purchase and properly install his/her trailer service pole (TSP).
- D. The charges applicable to assist with the funding of major construction must be paid before construction. Ownership of all poles, (except the TSP), wire, transformers, etc. will remain.
- All wiring from weather head to the meter base and into the residence will be according to standards set by the Cooperative - at least meeting minimum National Electric Code (NEC) requirements. The location and specification of the meter base shall be according to the Cooperative's standards, copies of which are available to the customer to be used by the customer. The Cooperative will specify the height of the trailer service pole to be used by the customer.

### III. Responsibility

- A. The Board of Trustees is responsible-for a periodic review of this policy and shall approve all changes to the policy.
- B. The General Manager is responsible for the implementation of the policy.